



Title: **Soil, Spirit, Society Co-Coordinator**
Organization: **Children's Peace Theatre**
Job Type: **20 week Contract Position (30 hours/wk)**
Duration: **June to October**
Deadline: **Rolling until suitable candidate is found**
Wage: **22.00/hourly**

This position is partially funded by Service Canada. Candidates must meet the following requirements:

- Be between 18 and 30 years of age at the start of the employment;
- Be Canadian citizens, permanent residents or persons to whom refugee protection has been conferred under the Immigration and Refugee Protection Act;
- Be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

Soil, Spirit, Society is a land-based artist Residency for Black and/or Indigenous artists that calls explores relationships to land, our own spiritual selves, and our communities through artistic practice and land stewardship.

As SSS Program Co-ordinator your responsibilities include:

- Work with AD, Cultural Cultivator and SSS Co Co-ordinator to develop 2021 Residency processes and to develop Evaluation plan for SSS
- Meet weekly with participants to complete curriculum with specifics and build foundations.
- Meet regularly (bi-weekly) with AD and CC to debrief and adjust as needed (April-October)
- Book and maintain relationships and schedules with Guest artists and Elders for SSS

- Plan, prepare and deliver weekly intro and debrief (harvest) activities for Soil, Spirit, Society
- Host each session in accordance with Anti-O framework, time management and project objectives.
- Set up sacred space and prepare food and materials for sessions or events
- Provide ongoing instruction, weekly check ins and support and direction to SSS Participants to meet program objectives
- Support in curating and hosting culminating showcase of work
- Manage budget for honorariums, artists and Elders
- Support with documentation and social media
- Support in sourcing new funds for SSS

Qualifications:

- Willing and able to learn in a fast paced/think on your feet environment
- Have facilitation and conflict transformation skills/transformational justice skills
- Possess excellent interpersonal, time management, and communication skills
- Be able to work comfortably and effectively with a diverse group of staff, volunteers, and the general public on the telephone, in person, and via written correspondence
- Be comfortable balancing multiple tasks and responsibilities in an organized, efficient, and professional manner
- Take initiative and work independently, as well as work collaboratively with a team
- Be proficient in Microsoft Office (Word, Excel, Outlook), Google Drive
- Be passionate about Anti-Racism and Anti-Oppression and Black and Indigenous solidarity

Deadline: Rolling so get in ASAP

How to Apply:

Applicants should e-mail their resume with a one-page cover letter indicating their interest and qualifications to Karen@childrenspeacetheatre.org with **Soil, Spirit, Society Coordinator** in the subject line.

Children's Peace Theatre is an equitable employer and strongly encourages candidates who are members of equity seeking groups to apply. This position will prioritize BIPOC **LGBTQ2SAIP** or other equity seeking applicants.

We thank everyone for their interest, but only candidates selected for interviews will be contacted.